



Hair Extension Consultation Form

CONTACT INFORMATION

FIRST NAME

LAST NAME

DATE

STREET ADDRESS

CITY

STATE

ZIP

MOBILE PHONE

WORK PHONE

HOME PHONE

E-MAIL ADDRESS

CARING FOR HAIR EXTENSIONS

To ensure each guest has the best experience possible, we recommend the After Care Tips below. Please call Jiva Salonspa at 319-268-0772 with any questions or concerns that may arise!

SHAMPOO + CONDITIONER

- Shampoo & condition 48 hours after application/service.
- Always brush hair prior to shampooing with a detangling brush.
- Shampoo in an even, downward motion being gentle with the extensions.
- Condition hair mid shaft to ends, keeping conditioner off the extension bonds.

WET HAIR/DRYING

- Gently towel blot hair & scalp without tangling extensions.
- Gently comb through hair, holding scalp with opposite hand to support bonds.
- Blow dry the root area first and ends last (use fingers to separate extensions; do not brush).
- Wait until hair is 70% dry before using styling brush.

GENERAL CARE

- Always use detangling brush.
- Always use medium temperatures when using styling tools.
- Service extensions within salon only.

OUTDOOR ACTIVITY/SWIMMING

- Use products with UVA/UVB block (ask service provider).
- Loosely braid & secure with cloth-covered hair tie.
- Rinse hair with fresh water immediately after swimming in chlorinated or salt water.

PRODUCT TIPS

- Avoid applying alcohol or oil-based products directly to the extension bonds to avoid slippage. However it is safe to apply to hair.
- Use products recommended by Service Provider.
- Only manufacturer approved product can be used with hair extensions to prevent slipping.
- Only product to touch extension bonds is Aveda Color Conserve Shampoo.

FOLLOW UP APPOINTMENTS

- Every 6-8 weeks. Please schedule all maintenance appointments in advance.

PAYMENT POLICIES

- Your service provider will quote you a price for your desired look during your consultation.
- All extensions purchased and paid for by guest, are theirs to keep.
- Hair extensions are non-refundable but can be exchanged if needed prior to installation.
- Prior to booking/ordering extensions, a deposit for extensions + installation may be required. This deposit is non-refundable and will be applied toward the cost of the extensions and/or installation appointment.
- Per our cancellation policy, please cancel or reschedule at least 24 hours prior to appointment to avoid additional charges.
- A payment plan option is available upon request.

NOTE: If an extension starts to lift slightly or slip out, do not panic, it will not be detectable to others. Simply store the hair in a bag and make an appointment with your Service Provider to have the extension reapplied.

I certify that the information that I have provided is correct, that I have read through the After Care Tips, and both understand + agree to follow these tips. I will not hold Jiva Salonspa nor the extension manufacturer liable for any damages or injury caused by my having supplied incorrect information or by my failure to follow proper After Care Tips. I will not hold Jiva Salonspa liable if I choose to have the extensions removed outside of the salon.

GUEST SIGNATURE

DATE

SERVICE PROVIDER SIGNATURE

DATE

